## **HTHS First Semester Exam Schedule**

## No exam early exams, No exam exemptions

Monday, Dec. 11 1<sup>st</sup> period exam 8:10-10:10

4<sup>th</sup> period exam 10:20-12:20

Lunch/dismissal (12:20-12:50) buses run @12:50

Staff lunch (12:30-1:30) grading/classroom (1:30-3:15)

Tuesday, Dec. 12 2<sup>nd</sup> period exam 8:10-10:10

5<sup>th</sup> period exam 10:20-12:20

Lunch/dismissal (12:20-12:50) buses run @12:50

Staff lunch (12:30-1:30) grading/classroom (1:30-3:15)

Wednesday, Dec. 13 3<sup>rd</sup> period exam 8:10-10:10

6<sup>th</sup> period exam 10:20-12:20

Lunch/dismissal (12:20-12:50) buses run @12:50

Staff lunch (12:30-1:30) grading/classroom (1:30-3:15)

Thursday, Dec. 14 7<sup>th</sup> period exam 8:10-10:10

 $8^{th}$  period exam 10:20 - 12:20

Lunch/dismissal (12:20-12:50) buses run @12:50

Staff lunch (12:30-1:30) grading/classroom (1:00-3:15)

Friday, Dec. 15 Make up exams 8:10 – 10:10

12:00 noon buses run

Faculty finalizes all first semester grades before 3:15 pm

Keep all students in class for the entire exam period. Advise students not to visit other campuses during exam week. Reschedule a missed exam with student/parent contact.

Turn-in signed grade verifications to Lauren Cooley no later than 3:15pm on Fri., Dec. 15th.

Please do not leave for the holiday break before you sign out with Mrs. Cooley in person. There will be a sign out sheet in her office.